



# ISS I-20 Request Form for F1 Visa Application: 2024-2025 Academic Year

## F1 Students and the Form I-20

Congratulations on your admission to CCA! The Form I-20 is a US government document issued by a [Designated School Official \(DSO\)](#) at CCA. It states the student named on the form has been accepted for a full-time course of study at CCA and the school has reviewed financial documents confirming minimum financial means to live and study in the US for the full duration of the academic program per [US Federal Regulation 8 C.F.R. § 214.3\(k\)\(2\); § 214.4\(a\)\(1\)\(ix\)](#).

### To complete this form:

- Complete all sections of this CCA I-20 Request Form
- Gather supporting documents:

#### ALL Students

- Digital copy of Passport Biographical Page
- Financial Verification for CCA Cost of Attendance (see page 2 of this form): *tuition+fees, housing+dining, other costs: medical insurance, books, supplies, transportation, food and other personal expenses*
- Sponsor Letter(s) of Support for each source of funding

**\*SEVIS TRANSFER Students** with valid F1 status in the US requesting [SEVIS Transfer In](#) to CCA, upload the following documents to “additional I-20 support documentation” of I-20 Request Form in Workday:

- Digital copy of most recent F1 Visa sticker in passport
  - Digital copy of most recent I-20 Document
- Submit completed I-20 Request Form, with supporting documentation listed above, through your [CCA Student Workday Account](#)

**Important Note:** Submit this I-20 Request Form as soon as possible. Incomplete information may delay processing time. F1 student (and F2 dependents) **must have a Form I-20 to apply for an F1 Student Visa** to enter the United States and begin CCA degree program studies.

## CCA PROGRAM INFORMATION

Degree Program/Major	Level	UG	GR	Start Term
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## STUDENT BIOGRAPHICAL INFORMATION - *Enter information exactly as it appears on your passport*

Family Name

Given Name

Gender    Male    Female    Other

Date of Birth (month/day/year)

City of Birth

Country of Birth

Country of Citizenship

Country of Residence (if different from Country of Citizenship)

Home Country Address

Street

City

State/Province

Country

Postal Code

Home Country Phone Number

Email Address to receive I-20



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## F2 Dependent(s)

Do you have a spouse or child(ren) that intend to accompany you to the US? **NO** **YES**

If yes, contact [iss@cca.edu](mailto:iss@cca.edu) for more information and next steps.

## \*SEVIS TRANSFER Students

Do you currently hold valid F1 student status? **NO** **YES**

If yes, complete the following:

School Name of your current active SEVIS record

US Address - City, State, ZIP (required)

US Phone Number (optional)

F1 Visa sticker in your passport still valid? **NO** **YES** If yes, F1 Visa Expiration Date

Are you currently in the US? **NO** **YES**

Are you participating in OPT? **NO** **YES** If yes, OPT End Date

## **FINANCIAL ABILITY, FUNDING REQUIREMENTS and DOCUMENTATION**

US federal regulations require students applying for an F-1 visa to show proof of sufficient funding for their first year of school, with expected sources of funding for the remaining years of their program. To meet this requirement, you must show proof of funding that meets or exceeds the total listed below for your CCA program. **Please Note:** Amounts are standard minimum amounts. Living expenses and other costs are estimates based on the 9 month academic calendar. Unless otherwise indicated - actual "other" expenses may vary. Tuition and fees, including the cost of CCA student health insurance, are subject to change on an annual basis. Full-time students at CCA are automatically enrolled in, and charged for, the CCA health insurance plan.

<b>REQUIRED FUNDING AMOUNTS: ACADEMIC YEAR 2024-2025, 9 months (unless otherwise indicated)</b>				
<b>CCA Degree Program</b>	<b>Tuition+Fees</b>	<b>Living Expenses</b>	<b>Other Costs*</b>	<b>TOTAL</b>
ALL Undergraduate	\$60,226	\$15,472~	\$15,907	<b>\$91,605</b>
ALL Graduate (unless otherwise indicated below)	\$63,430	\$15,876**	\$17,318	<b>\$96,624</b>
MFA Writing	\$50,914	\$15,876**	\$16,878	<b>\$83,668</b>
MA Visual & Critical Studies	\$44,656	\$15,876**	\$16,658	<b>\$77,190</b>
MDes, Interaction Design (12 months)	\$75,996	\$21,168~~	\$21,469	<b>\$118,633</b>
Dual Degree Programs	<i>Contact ISS <a href="mailto:iss@cca.edu">iss@cca.edu</a> for Cost of Attendance for I-20 issuance</i>			

\* Other costs include medical insurance, books, supplies, transportation, food and other personal expenses  
 ~ Undergraduate living expenses based on cost of CCA Housing for two semesters in standard double studio  
 \*\* Graduate living expenses are estimates for off campus housing only. Consult [CCA Housing & Dining](#) for on campus housing options and prices: [housingdining@cca.edu](mailto:housingdining@cca.edu)  
 ~~ Living expenses for program longer than 9 months

## ISS I-20 Request Form for F1 Visa Application: 2024-2025 Academic Year

### CCA SCHOLARSHIP AWARDS

Please indicate the CCA scholarship amount on the Funding Calculation Worksheet (page 4 of this form). ISS will verify any CCA scholarship award with the CCA Financial Aid.

### FINANCIAL DOCUMENTATION REQUIREMENTS

**ACCEPTABLE** Documentation must meet **ALL** requirements for Financial Verification:

- Bank statement or letter on official bank letterhead signed by a bank official, issued within the last 4 months.
- Funds must be currently deposited and readily available in a checking, savings, or money market account. If funds are frozen for a period of time after issuance of the bank statement, funds must be unfrozen and available by the CCA program start date.
- Document issued in English. If in another language, provide both the original bank document and an English translation.
- Account holder's name must be clearly indicated.
- Currency must be clearly indicated on the bank statement or in the bank letter.
- Specific account balance must be detailed on the document. If the account holder or sponsor wishes to keep bank balance or income private, bank documents must state the account balance is "more than" a clearly specified amount.

**NOT ACCEPTABLE** Documentation for Financial Verification:

- Investment accounts including stocks, bonds, money market funds and mutual funds
- Proof of income such as tax returns, pay stubs, or salary verification letter; appraisal of real property such as a house or jewelry
- Available balance on a credit card
- Pensions or other retirement accounts
- Bank statements or letters indicating a balance "range" (example: "high five figures")

Source of Funding Options to Demonstrate Financial Ability:

- **Personal Funds:** Students can use their own funds to partially or fully support themselves. If you will use your personal funds, the bank statement must be for an account in your name.
- **Sponsorship (family or other):** It is common for students to have one or more sponsors (such as parents or close relatives). If someone is sponsoring all or part of the cost of your education, you must submit original bank documents with the account holder's name clearly indicated. Each sponsor is required to complete and submit a Letter of Support (page 5 of this form).
- **Non-CCA Scholarships:** Awards may be used as a source of funds for the Form I-20. Official award letters from any private or government scholarship board is required stating the amount of money to be given and for how many years. If you have received a CCA scholarship, note the award name and amount on "Funding Calculation" (page 4 of this form).
- **Educational Loans:** Official award letter required stating educational loans are fully approved.



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## FUNDING CALCULATION WORKSHEET to Study at California College of the Arts

- List all sources of funding available to you
- Submit bank statements/financial documents for each source listed
- Student signature required at the bottom of this page
- If submitting loan documentation, official award letter required stating educational loans are fully approved

TYPE OF FUNDING	SPONSOR NAME	AMOUNT IN USD
Personal Funds	Account is in Student Name	\$
CCA Scholarship(s)	Award Type:	\$
Family Sponsor(s) <i>Support Letter(s) Required</i>	Sponsor Name(s):	\$
Additional Sponsor(s) <i>Support Letter(s) Required</i>	Sponsor Name(s):	\$
Other Loan or Non-CCA Scholarship <i>Award/Approval letter Required</i>	Organization/Bank Name:	\$
<b>TOTAL FUNDING AVAILABLE</b>	Total must be greater than or equal to CCA Cost of Attendance for student program (see page 2)	<b>\$</b>

## STUDENT CERTIFICATION

*I certify the information provided in this I-20 Request Form is correct and complete. I certify the funding listed above is available to cover my Cost of Attendance at CCA. I understand CCA tuition and fees are subject to change each academic year.*

Student Signature  
(digital signature is acceptable)

Date



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## SPONSOR LETTER(s) of SUPPORT

A letter of support is required from each funding resource confirming willingness and ability to use specified funds for the student’s education. Submit as many copies of this page as necessary. **Please Note:** Incomplete forms or mismatched bank information may delay I-20 issuance.

Instructions for Sponsors:

- Review the requirements for sources and documentation of funding on the I-20 Request Form to ensure funding provided meets all requirements.
- Information below must match the bank documents provided to the student.

### SPONSOR INFORMATION - *Enter Information exactly as it appears on financial document*

Sponsor Name

Street Address

City

State/Province

Postal Code

Country

Relationship to Student (check one):

Parent

Other (please specify relationship)

### SPONSOR CERTIFICATION

*To whom it may concern, I certify I will reserve the following funding per year, for each year through completion of the CCA academic program, to financially support the Cost of Attendance for the student named below to study at the California College of Arts:*

Student Name

Amount in US Dollars \$

Bank/Financial Institution

Sincerely,

Signature of Sponsor  
(digital signature is acceptable)

Date